



## York College Study Abroad

Experience – Community – Growth – Abroad

**Please return the application and \$500 application fee to:**

York College Study Abroad / Office of the Provost

1125 East 8th Street

York, NE 68467

Phone: 402-363-5614

Term: Summer 2021

Name: \_\_\_\_\_

Cell phone: \_\_\_\_\_ School Email: \_\_\_\_\_

### Financial Arrangement

I am solely responsible for 100% of the payment of my York College account. I handle the arrangements for all financial aid, tuition, and travel payments.

My Parent / Guardian is involved in the payment of my York College account, either in part or in whole, and I understand they will be contacted regarding payment for my participation in the Study Abroad Program.

### Application Agreement

I have read and understand the Eligibility requirements, Fee information and Change of Plans Policies (see next page) and agree to be bound by and to them. I also understand that, in the event that I am dismissed from the program for disciplinary reasons, York College is not under obligation to refund any non-recoverable funds paid to them, including any airline tickets and/or other travel expenses incurred.

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

If applicant is under 18 years of age, the parent / guardian must sign here:

\_\_\_\_\_ Date: \_\_\_\_\_



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### Eligibility

Students must be enrolled as a full-time student at York College and completed one year of studies by the time of participation in the Study Abroad program. Participation in the program is limited and applications will be accepted on a first come, first served basis. Students will need the following:

- Cumulative GPA of 2.0
- Approval from offices of the Provost, Student Development, and Business Office (may not be on any form of probation for the two semesters prior to the study abroad term; summer of 2020 term = not on any form of probation in fall 2020 or spring 2021)
- Must have a valid passport with an expiration date 6 months or more beyond the end of your time in the Study Abroad Program. Students must provide a color copy of the photo ID page to the Office of the Provost as soon as possible. U.S. citizens may obtain a passport application on the U.S. Department of State website (<http://travel.state.gov>). If you are not a U.S. citizen, you are responsible for all appropriate visas.

### Fee

- The application fee is \$500, must accompany the application form to reserve a place in the program, and is non-refundable
- The application fee is forfeited if the student withdraws from the Study Abroad program
- Students on the Study Abroad Program list must pay a \$100 transfer fee to change from one summer to another and do so before January 15 of the year of the initial summer enrollment
- The student is liable for all non-recoverable funds once airline tickets and/or other travel expenses are purchased
- Travel payments include round-trip airfare and ground transportation, including educational tours
- Final payment includes all basic program costs (i.e. group travel, facility costs, 6 hours of college credit, room & board while in Vienna and group travel, and program fee)
- Students should meet with the Financial Aid Office immediately to determine financial aid options
- Though most basic travel and living expenses are covered in these payments, any additional spending for souvenirs or independent travel is your responsibility

### Travel requirements for non-U.S. citizens

- Additional documentation and visas may be required for citizens of other countries who wish to participate in the Study Abroad Program - please consult with the Provost's Office upon delivery of your study abroad application

### Change of Plans Policy

#### ***What happens to my Study Abroad application fee?***

The application fee is non-refundable and is held for you and applied to the costs of your participation in the York College Study Abroad Program. If you cancel your participation, you will forfeit your application fee and you will be responsible for all expenses that we accumulate on your behalf. This can include deposits, travel tickets and other non-recoverable expenses.

#### ***What if I have to drop out of a program because of health reasons?***

Please discuss this with the Provost. Such situations are handled on a case-by-case basis. Communication with your physician about your situation may be requested.